

Education Director at the Consulate General of Italy in Chicago
500 North Michigan Avenue, Suite 1850, Chicago IL 60611
Tel. 312-644-9867 e-mail: scuola.chicago@esteri.it
Enclosures: Agreement and Request Form

In order to apply for this funding, please read the following information, fill out and sign the attached **Request and Agreement Forms**, and return to Italidea, no later than March 1st. You will be notified of the Board's decision regarding the distribution of funds by May 31st.

Thank you for your interest in this program.

Sincerely,

Maria Grazia Barghini, President

1. AGREEMENT FORM

In accordance with each school district's policies and procedures, ITALIDEA agrees to :

- provide a grant of \$5,000 to \$25,000 to each school district which will cover the expenses for the teachers' salaries with textbooks and instructional materials;
- offer advice and support in order to find qualified Italian language teachers;
- supply an approved list of instructional materials (e.g. textbooks, workbooks, a/v materials, etc.);
- supply curriculum, lesson plans and assessment materials;
- organize training workshops and monthly meetings for Italian teachers;
- disseminate information regarding local/national Italian and Italian-American programs and events
- act as the official liaison between the school districts, schools, Consulate General of Italy and the Italian Government.

Each School District will be required to:

- provide Italian language instruction during the regular school day as part of the curriculum;
- select and hire qualified Italian language teachers with the joint approval of ITALIDEA and the Education Office of the Consulate;
- include Italian language results in the students' report cards;
- maintain "open communication lines" with ITALIDEA and the Education Office of the Consulate;

- have the Italian teachers participate in monthly meetings with the Educational Director of the Consulate and in other staff development programs;
- work with ITALIDEA and the Consulate General of Italy in Chicago in publicizing the program;
- support and possibly assist in further efforts to secure additional funding for the program;
- prepare and send the Education Office of the Consulate a final fiscal report on contribution expenditures, before the end of the school year.

**Maria Grazia Barghini, ITALIDEA
President**

School Superintendent

Date _____

2. REQUEST FORM

School District (Name, Address & Contact Information) _____

Please provide the following information for each school you would like to include in the program:

School #1

· **Name, Address & Contact Information**

· **Number of classes and grades** (ex. 3 classes/ 3rd grade) _____

· **Total number of students** _____

· **Amount of time available for Italian language course** (per week) _____

· **Start date requested** (March for 1 quarter OR August for 1 school year)

School #2

· **Name, Address & Contact Information**

· **Number of classes and grades** (ex. 3 classes/ 3rd grade) _____

- **Total number of students** _____
 - **Amount of time available for Italian language course per week** _____
 - **Start date requested** (March for 1 quarter OR August for 1 school year)
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Teachers

- **Would this position require a full-time or part-time teacher?** _____
- **Is there an Italian teacher already on-site?** Yes _____ No _____
- **If not, do you have a candidate for this position?** Yes _____ No _____

****If yes, please attach their resume to this form.****

Draft Budget Requirements

- **Amount requested for TEACHER'S SALARY \$** _____
- **Amount requested for INSTRUCTIONAL MATERIALS \$** _____

TOTAL AMOUNT REQUESTED \$ _____

(between \$5,000 and \$25,000)

Summary

****Please attach a summary answering the following:**

1. Why does your school/school district want to participate in the Italian Language program?
2. Would the school district be willing to assist in funding your school's Italian program after the first year?
3. If the Italian Language Program proves to be successful in your school district, would you consider expanding the program within the district?

Signature of School District Superintendent